

UTTER – FSTP – Pilot Projects Open Call 1

Call Documentation – Annex 1 – Guide for Applicants

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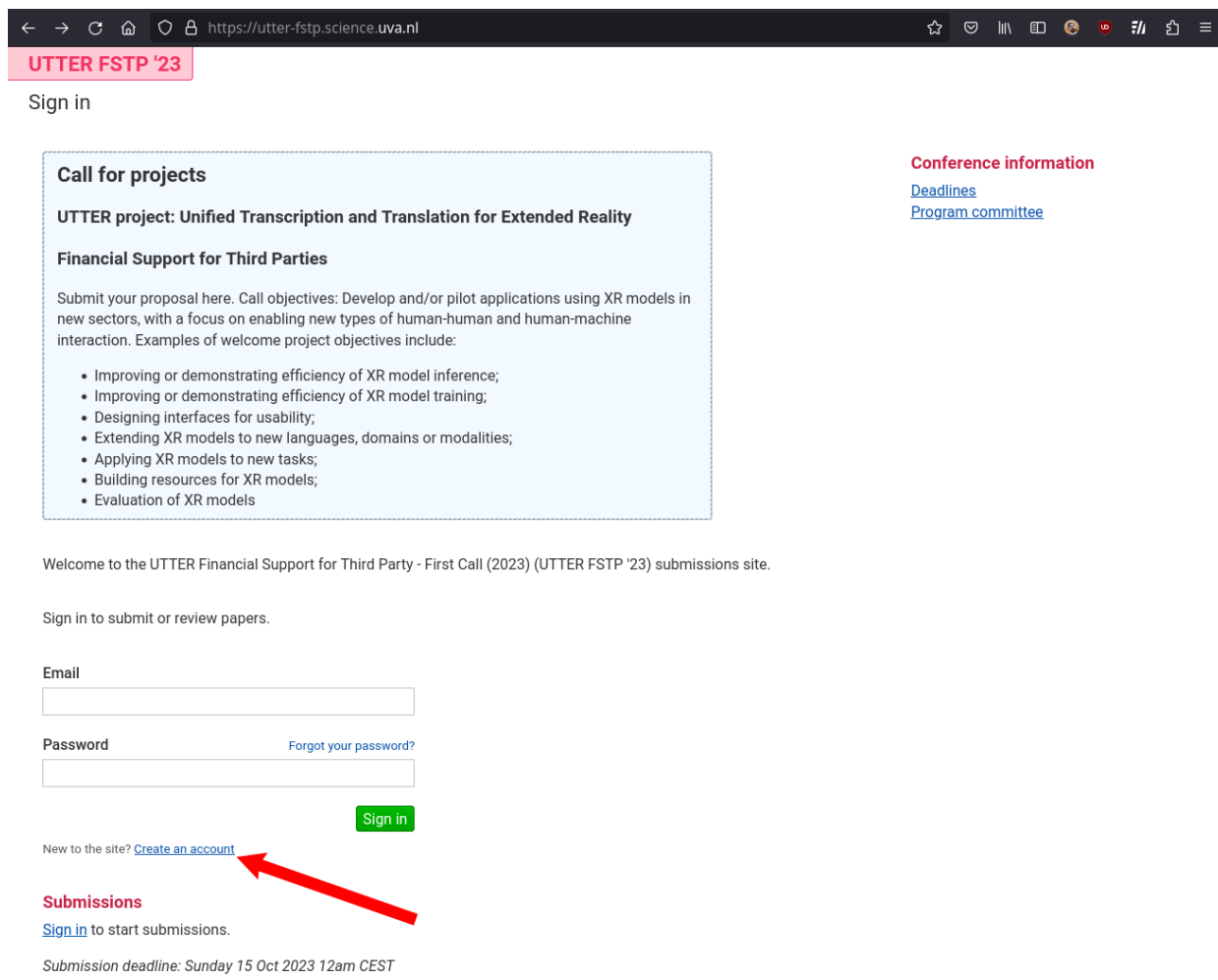
1. How to submit a project proposal

Proposals are to be submitted via our proposal management portal at <https://utter-fstp.science.uva.nl>. First, you need to create an account on our portal (Section 2). Then you can submit your proposal (Section 3).

Note: Screenshots displayed in this document are for informative purposes. The layout and information displayed in the screenshots (e.g., the deadline,) is not final and subject to change. Authoritative information can be found at <https://utter-fstp.science.uva.nl> and on the UTTER website <https://he-utter.eu>.

2. How to create an account

Go to <https://utter-fstp.science.uva.nl> and click the “Create an account” link close to the bottom of the page.



The screenshot shows the UTTER FSTP '23 website. At the top, there is a navigation bar with the text "UTTER FSTP '23". Below this, there is a "Sign in" link. The main content area is divided into two columns. The left column is titled "Call for projects" and contains the following text: "UTTER project: Unified Transcription and Translation for Extended Reality", "Financial Support for Third Parties", and "Submit your proposal here. Call objectives: Develop and/or pilot applications using XR models in new sectors, with a focus on enabling new types of human-human and human-machine interaction. Examples of welcome project objectives include:". Below this text is a list of bullet points: "Improving or demonstrating efficiency of XR model inference;", "Improving or demonstrating efficiency of XR model training;", "Designing interfaces for usability;", "Extending XR models to new languages, domains or modalities;", "Applying XR models to new tasks;", "Building resources for XR models;", and "Evaluation of XR models". The right column is titled "Conference information" and contains links for "Deadlines" and "Program committee". Below the main content area, there is a "Welcome to the UTTER Financial Support for Third Party - First Call (2023) (UTTER FSTP '23) submissions site." message. Below this, there is a "Sign in to submit or review papers." message. Below this, there is a "Sign in" button. Below the "Sign in" button, there is a "New to the site? Create an account" link, which is highlighted with a red arrow. Below this, there is a "Submissions" section with a "Sign in" link to start submissions. At the bottom, there is a "Submission deadline: Sunday 15 Oct 2023 12am CEST" message.

UTTER FSTP '23

Sign in

Call for projects

UTTER project: Unified Transcription and Translation for Extended Reality

Financial Support for Third Parties

Submit your proposal here. Call objectives: Develop and/or pilot applications using XR models in new sectors, with a focus on enabling new types of human-human and human-machine interaction. Examples of welcome project objectives include:

- Improving or demonstrating efficiency of XR model inference;
- Improving or demonstrating efficiency of XR model training;
- Designing interfaces for usability;
- Extending XR models to new languages, domains or modalities;
- Applying XR models to new tasks;
- Building resources for XR models;
- Evaluation of XR models

Conference information

[Deadlines](#)

[Program committee](#)

Welcome to the UTTER Financial Support for Third Party - First Call (2023) (UTTER FSTP '23) submissions site.

Sign in to submit or review papers.

Email

Password [Forgot your password?](#)

[Sign in](#)

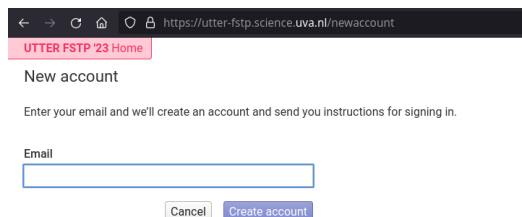
New to the site? [Create an account](#)

Submissions

[Sign in](#) to start submissions.

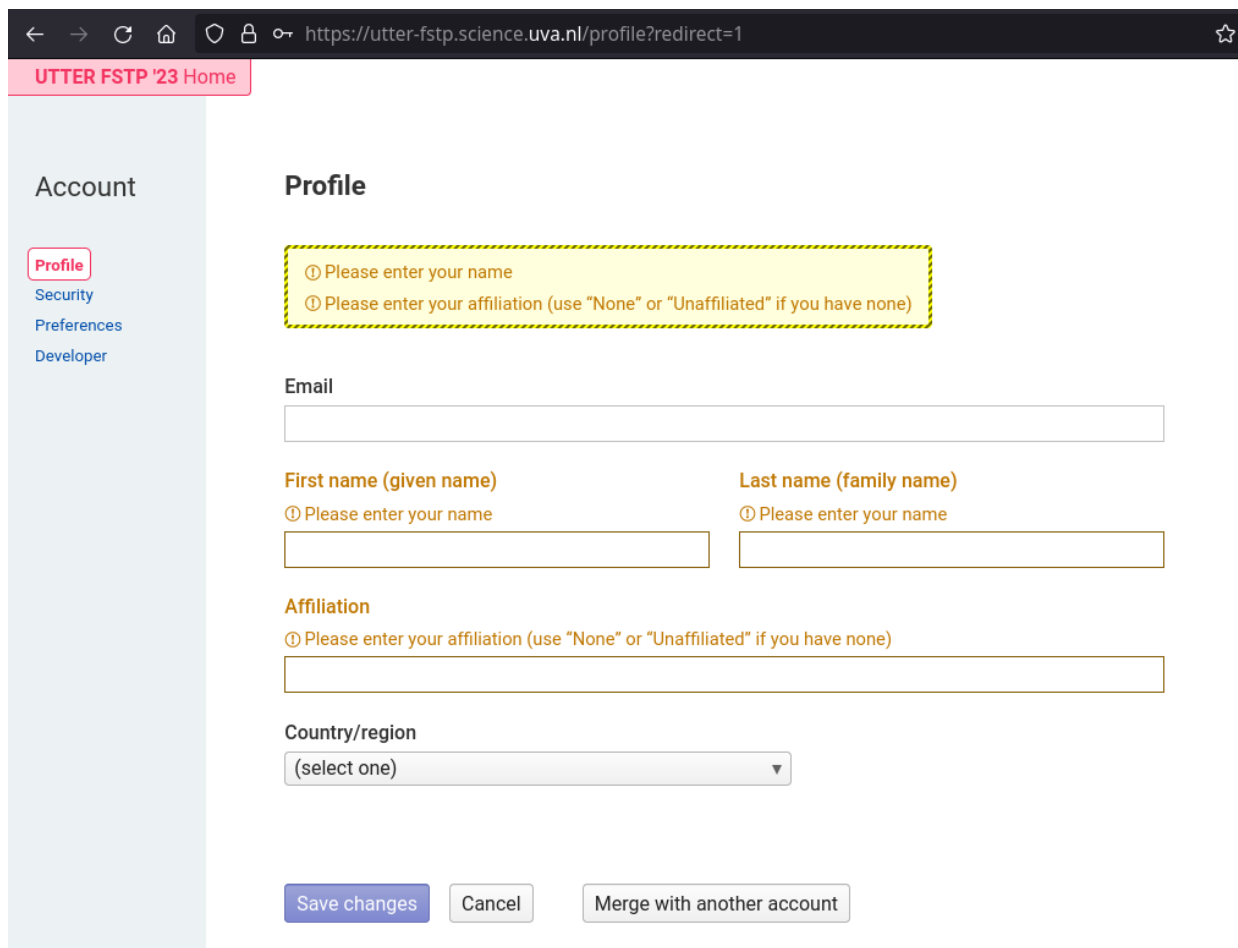
Submission deadline: Sunday 15 Oct 2023 12am CEST

Then, carefully enter your email address.



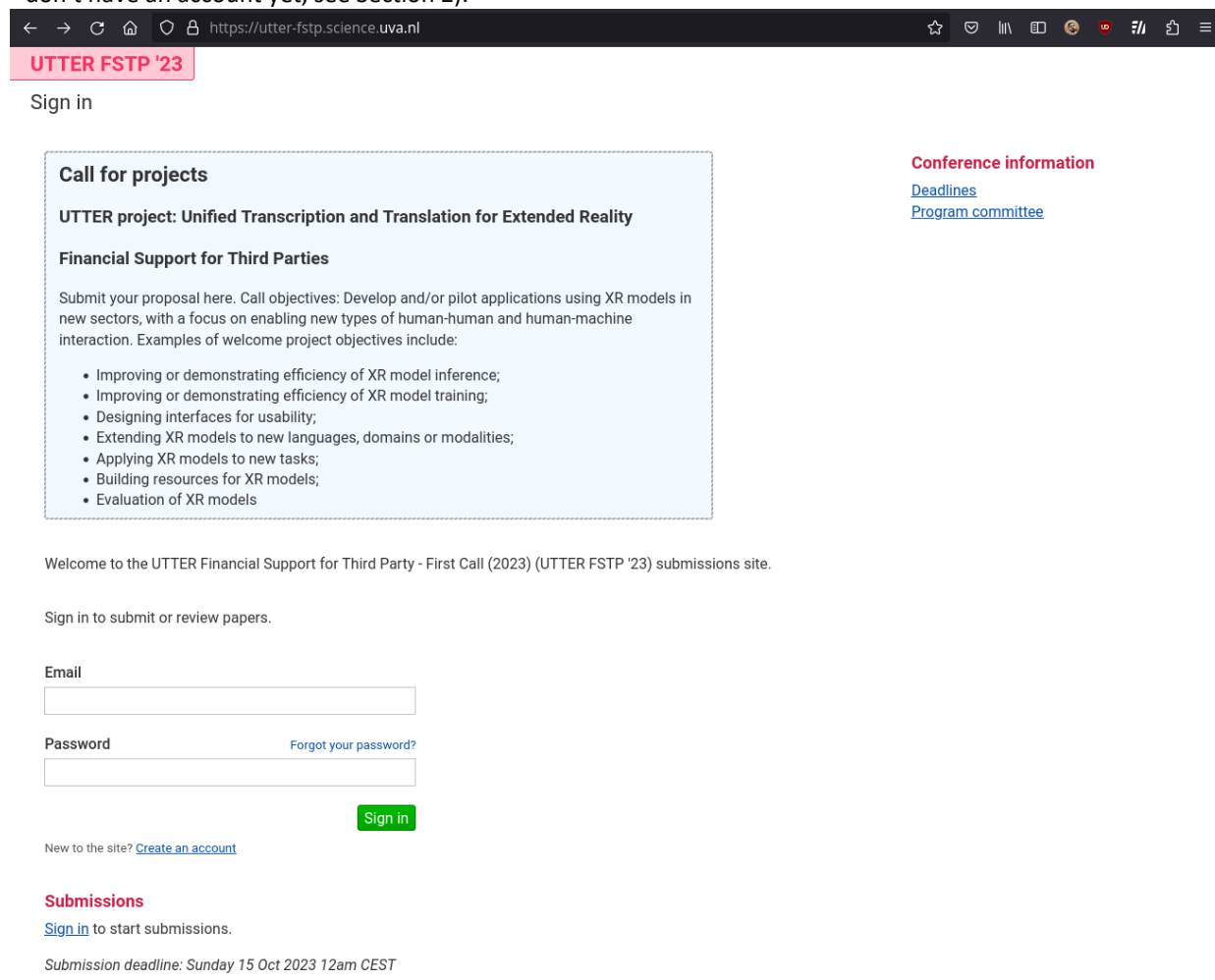
You will receive an email with a confirmation link. Follow the instructions in that email to set up your account and your password.

Next, you will be asked to fill in your details. Please do so carefully and correctly. When done, click “Save changes”. Your account is now ready.



3. How to sign in

Go to <https://utter-fstp.science.uva.nl/>, enter your email and password in the form, and click on “sign in”. (If you don’t have an account yet, see Section 2).



The screenshot shows a web browser window with the URL <https://utter-fstp.science.uva.nl/>. The page has a pink header bar with the text "UTTER FSTP '23". Below the header, the text "Sign in" is displayed. The main content area is divided into two columns. The left column is titled "Call for projects" and contains the following text: "UTTER project: Unified Transcription and Translation for Extended Reality", "Financial Support for Third Parties", and "Submit your proposal here. Call objectives: Develop and/or pilot applications using XR models in new sectors, with a focus on enabling new types of human-human and human-machine interaction. Examples of welcome project objectives include:". Below this text is a bulleted list of project objectives: "Improving or demonstrating efficiency of XR model inference;", "Improving or demonstrating efficiency of XR model training;", "Designing interfaces for usability;", "Extending XR models to new languages, domains or modalities;", "Applying XR models to new tasks;", "Building resources for XR models;", and "Evaluation of XR models". The right column is titled "Conference information" and contains two links: "Deadlines" and "Program committee". Below the main content area, there is a welcome message: "Welcome to the UTTER Financial Support for Third Party - First Call (2023) (UTTER FSTP '23) submissions site." followed by the text "Sign in to submit or review papers." Below this text are two input fields: "Email" and "Password". The "Password" field has a link "Forgot your password?" next to it. Below the input fields is a green "Sign in" button. Below the button is a link "New to the site? Create an account". At the bottom of the page, there is a section titled "Submissions" with a link "Sign in" to start submissions. Below this link is the text "Submission deadline: Sunday 15 Oct 2023 12am CEST".

UTTER FSTP '23

Sign in

Call for projects

UTTER project: Unified Transcription and Translation for Extended Reality

Financial Support for Third Parties

Submit your proposal here. Call objectives: Develop and/or pilot applications using XR models in new sectors, with a focus on enabling new types of human-human and human-machine interaction. Examples of welcome project objectives include:

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- Designing interfaces for usability;
- Extending XR models to new languages, domains or modalities;
- Applying XR models to new tasks;
- Building resources for XR models;
- Evaluation of XR models

Conference information

[Deadlines](#)

[Program committee](#)

Welcome to the UTTER Financial Support for Third Party - First Call (2023) (UTTER FSTP '23) submissions site.

Sign in to submit or review papers.

Email

Password [Forgot your password?](#)

[Sign in](#)

New to the site? [Create an account](#)

Submissions

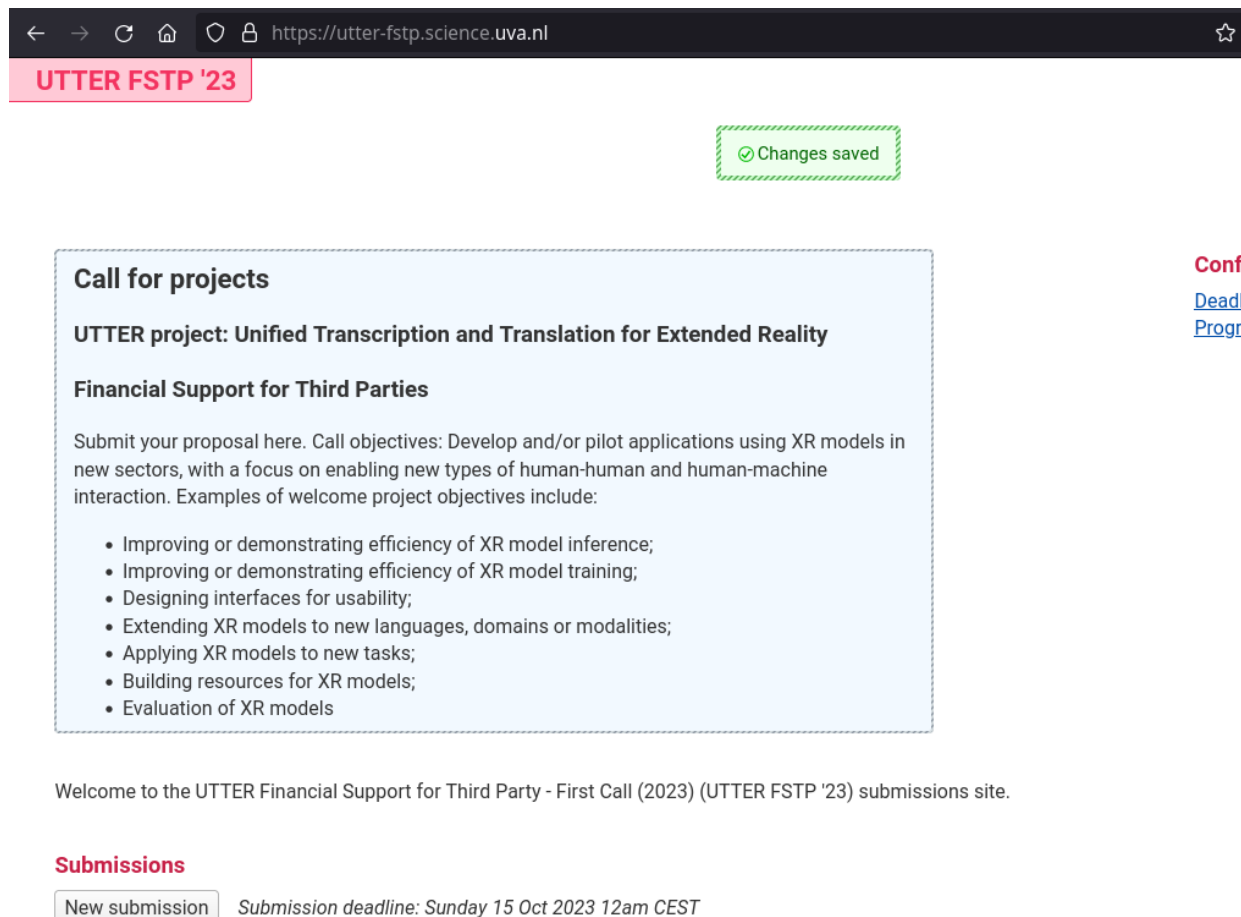
[Sign in](#) to start submissions.

Submission deadline: Sunday 15 Oct 2023 12am CEST

4. How to create a new project proposal

First make sure you have an account and sign in (see Sections 3 and 4).

When signed in, you will be greeted by a home page with the “New Submission” button available. Click on “New Submission”.



The screenshot shows a web browser at the URL <https://utter-fstp.science.uva.nl>. A pink banner at the top left reads "UTTER FSTP '23". A green dashed box in the top right corner says "Changes saved". The main content area has a light blue background and is titled "Call for projects". Below this, it says "UTTER project: Unified Transcription and Translation for Extended Reality" and "Financial Support for Third Parties". The text invites users to submit proposals and lists call objectives: developing/piloting XR models in new sectors, enabling new types of human-human and human-machine interaction, and examples of welcome project objectives including improving efficiency of XR model inference/training, designing interfaces, extending models to new languages, applying models to new tasks, building resources, and evaluation of XR models. On the right side, there are links for "Confere", "Deadli", and "Progra". At the bottom, a "Submissions" section contains a "New submission" button and the text "Submission deadline: Sunday 15 Oct 2023 12am CEST".

UTTER FSTP '23

Changes saved

Call for projects

UTTER project: Unified Transcription and Translation for Extended Reality

Financial Support for Third Parties

Submit your proposal here. Call objectives: Develop and/or pilot applications using XR models in new sectors, with a focus on enabling new types of human-human and human-machine interaction. Examples of welcome project objectives include:

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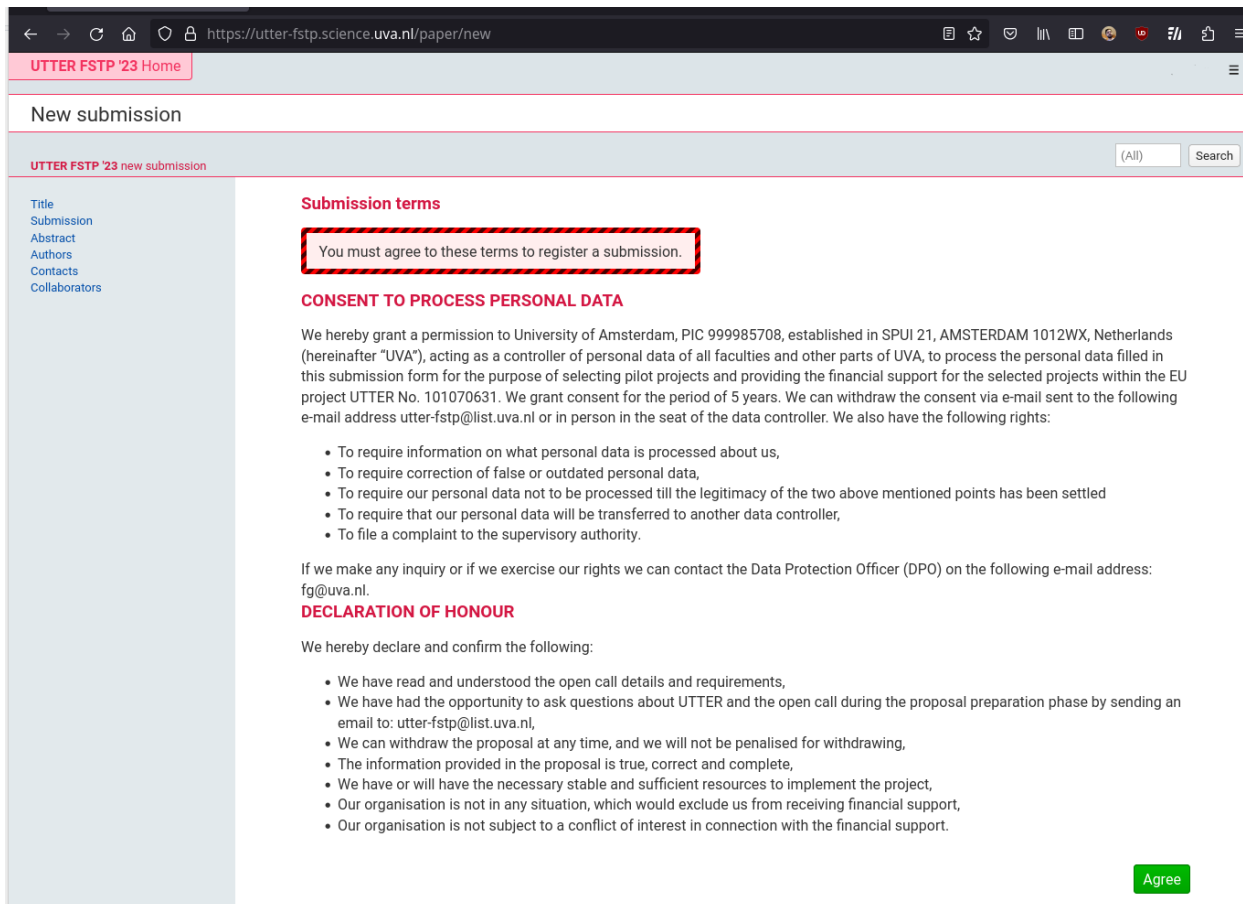
Welcome to the UTTER Financial Support for Third Party - First Call (2023) (UTTER FSTP '23) submissions site.

Submissions

New submission Submission deadline: Sunday 15 Oct 2023 12am CEST

Confere
Deadli
Progra

You will next be asked to consent to the data processing terms and the declaration of honor. You must read and agree to the terms.



The screenshot shows a web browser at the URL <https://utter-fstp.science.uva.nl/paper/new>. The page has a pink header with 'UTTER FSTP '23 Home'. Below the header, there's a section titled 'New submission'. On the left, there's a sidebar with links: Title, Submission, Abstract, Authors, Contacts, and Collaborators. The main content area has a search bar and a section titled 'Submission terms' with a red dashed box around the text 'You must agree to these terms to register a submission.' Below this is a section titled 'CONSENT TO PROCESS PERSONAL DATA' with a paragraph of text and a bulleted list of rights. Further down is a section titled 'DECLARATION OF HONOUR' with a paragraph of text and a bulleted list of declarations. At the bottom right, there is a green 'Agree' button.

You will be greeted by the following form. In this form, type your project title and abstract (same ones as in the application template form, Annex 3). Then under Submission, upload your complete form (Annex 3) saved as PDF.

Ensure the author and contact information is correct.

Under “Collaborators”, list recent collaborators which you would have a conflict of interest with.

Only when all information is filled in, the checkbox “This submission is ready for review” will appear. You must make sure this checkbox is checked before the deadline. You can save an incomplete submission for updating later.

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https://utter-fstp.science.uva.nl/paper/new

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UTTER FSTP '23 Home

New submission

UTTER FSTP '23 new submission

Title

Submission

Abstract

Authors

Contacts

Collaborators

Save and submit

New Submission

Enter information about your submission. Submissions must be completed by Sunday 15 Oct 2023 12am CEST.

* Required

Title *

Your Proposal Title

Submission (PDF, max 2MB) *

Browse... myproposal.pdf

Cancel

Replace

Abstract *

Your Proposal Abstract

Authors *

List the authors, including email addresses and affiliations.

1.	<div>youremail@example.com</div>	<div>Your Name</div>	<div>Your Affil</div>
2.	<div>Email</div>	<div>Name</div>	<div>Affiliation</div>
3.	<div>Email</div>	<div>Name</div>	<div>Affiliation</div>
4.	<div>Email</div>	<div>Name</div>	<div>Affiliation</div>
5.	<div>Email</div>	<div>Name</div>	<div>Affiliation</div>

Contacts

These users can view and edit the submission. All listed authors with site accounts are contacts. You can add contacts who aren't in the author list or create accounts for authors who haven't yet signed in.

☒ Your Name <youremail@example.com>

Add contact

Collaborators

List people and institutions with which the authors have conflicts of interest. This includes past advisors and students, people with the same affiliation, and any recent (~2 years) coauthors and collaborators. Be sure to include conflicted PC members. We use this information when assigning PC and external reviews. Collaborators declared on the authors' HotCRP profiles need not be repeated here.

Enter one conflict per line. Use parentheses for affiliations and institutions. Examples: "Jelena Markovic (EPFL)", "All (University of Southern California)".

☒ The submission is ready for review

ⓘ You can update this submission until Sunday 15 Oct 2023 12am CEST. Submissions not marked ready for review by then will not be evaluated.

Save and submitCancel

Your (possibly incomplete) submissions will be available on the home page <https://uter-fstp.science.uva.nl> when you are logged in. Click on the proposal title to access the form and make updates or changes. You can do this as many times as needed before the deadline.

← → ↺ 🏠 🛡️ 🔑 https://utter-fstp.science.uva.nl

UTTER FSTP '23

Call for projects

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Welcome to the UTTER Financial Support for Third Party - First Call (2023) (UTTER FSTP '23) submissions site.

Your Submissions

New submission

Submission deadline: Sunday 15 Oct 2023 12am CEST

#1 Your Proposal Title

No submission

You have until Sunday 15 Oct 2023 12am CEST to submit papers.

Do not make multiple submissions. If you accidentally made a second submission, use the “Withdraw” button on the form to remove it from consideration.

You will be contacted on the provided email about reviews, decisions, and further steps.